Excerpts from ODP Staff Meeting - 27 May 1982

1. Because of the ODP Conference, there was no ODP Staff meeting on 21 May 1982.

2. Mr. Johnson commented on how well the conference went. The Personnel Officer reported that the critiques of the conference have been good.

3. Richard E. Hineman has been named the new Director of DS&T replacing Leslie Dirks who is resigning in early July to join Raytheon.

STAT

4. [   ] of the Senate Select Committee on Intelligence Staff has been named as the new Comptroller, replacing Maurice Lipton.

5. Complaints have been received in the Office of Personnel regarding the delays in processing new applicants. Processing takes an average of eight months and 13 days. Unfortunately, there is a tendency to lay the blame for delay primarily on the Office of Security, but many other factors are also involved. Mr. Johnson requested that ODP managers collect data on individual applicants who we would like to have had, but lost because of the length of processing time required. Case histories should be forwarded to EO/ODP.

6. The Office of Logistics has received indications that GSA will support the proposal for direct contracting to prepare the 4C space in the 1A corridor.

7. The House Appropriations Committee (HAC) meets on 10 June to mark up the 1983 CIA budget. We will be briefing the HAC staff on SAFE before that date. The SAFE Steering Committee will be briefed on 2 June.

8. ODP has been asked to look at its five-year plan in light of the proposed modifications to the 1983 program. This is the abbreviated plan. [   ] will manage this task.

STAT

9. The Director of Finance reported that last quarter 2,317 Government Travel Requests (GTRs) were used for a savings of $548,000 in official travel. CSPO personnel were instrumental in getting GTRs into general Agency use.

10. ODP has requested that the Office of Security in their security indoctrination to summer employees emphasize the reasons why summer employees are not allowed to use the computer terminals.

11. Ground breaking for the [   ] is scheduled for 19 July.   STAT

12.   Instructions on the implementation of the new Executive Order on Classification is due to reach the DDA 27 May and, if approved, will be out next week.

STAT

14.   Mr. Johnson is scheduled to speak at the OC Planning Symposium on 16 June. He requested the Management Staff to assign someone to attend all the symposium sessions to gather information for ODP planning.

STAT   15.   [   ] reported that the Office of Logistics will assign a full-time procurement officer to the Telecommunications Branch to be part of the word processing management team. A Wang presentation is to be scheduled for the auditorium and presentation set up for the tunnel. The time frame will allow for getting posters made.

STAT   16.   [   ] of Operations Division has come through his exploratory surgery well. He is unable to receive visitors until this weekend.

STAT   17.   [   ] Chief, Regulations Control Division, has reported that the proposed notice on use of Agency computers for non-official business will be out shortly.

18.   The 1st and 2nd of July has been scheduled for ODP's Management Conference.

19.   The Office of Training and Education will be submitting a memo to the DDA asking for approval to use the Xerox facility in Leesburg for unclassified conferences. Conferences cannot be held at this facility until approval is received.

STAT   20.   [   ] expressed his thanks to the DD/P for the help his personnel has given CSPO in analyzing alternatives for SAFE.

21.   The RMO reported that the Records Control Schedule should be ready for submission to the Records Management Divison by 4 June.

STAT

22.   [   ] received letters of appreciation from the Director of Data Processing for their work on the ODP Conference.

23.   Attached is a copy of ODP's weekly report to the DDA and excerpts from the Division and Staff weekly reports.

STAT

Attachment:
   As Stated

ADMINISTRATIVE-INTERNAL USE ONLY

The LINK command on VM1 and VM2 was modified this week to permit the eventual building of a common directory on both systems. Within time, users will be able to log on to either VM system, read any mini-disk for which they have access, and write to any mini-disk 'owned' by the processor. [   ] STAT

Applications

Output Media Working Group. [   ] chaired the STAT regular meeting of the Output Media Working Group on 18 May. Topics of interest included the difficulty with installation of ETECS Release 3.4, the problems with installation of the COM tape drive, the NBI to VM conversion efforts, the WANG word processor configurations and plans for their installation, and the link from VM to the GENIGRAPHICS. [   ] STAT

Support to ODP. One hundred twenty-one (121) copies of the new Applications Documentation Standards Manual were put together and are ready for distribution. [   ] STAT

Support to OF. General Accounting System (GAS). The GAS work order (Prism 23752-1125) requested by PCB, has been completed. This work order involved the addition of an error check which allows PCB to ASPSUBMIT the month-end job stream. This eliminates the need for PCB personnel to remain on-site during the first eight hours of processing on cut-off night.

STAT [   ]

STAT

Training During the Past Two Weeks. A three-day course, SCRIPT, was completed by 17 students. A two-day course, GIM II User Language, was completed by 17 students. A three-day course, GIM II Data Base Administration, was completed by 15 students.

STAT [   ]

ADMINISTRATIVE-INTERNAL USE ONLY

ADMINISTRATIVE-INTERNAL USE ONLY

27 May 1982

Excerpts of ODP Div/Staff Reports for Week Ending 26 May 1982

Management

Headquarters Regulations. ODP reviewed and concurred with the following proposed regulations:

STAT

Alarm System. The alarm system is installed and operating in Room 1D-16, the Ruffing Annex. There were a couple of false alarms over the weekend, but that can be expected until the sensitivity level is properly adjusted. (U/AIUO) STAT

As of 25 May, $42,771 was advanced to 81 to ODP travelers. None were delinquent. (U/AIUO) STAT

Processing

The newly installed IBM 3380 Disk Subsystem began production use for the STAR application on Saturday, 22 May. STAT

STAT attended the 1982 RAMIS Coordinators Roundtable Conference in Philadelphia, 10-12 May. Vendor presentations and user panel discussions proved informative regarding Mathematica's plans for future releases and the problems and experiences encountered by other RAMIS installations. STAT

ADMINISTRATIVE-INTERNAL USE ONLY

ODP-82-728
27 May 1982

MEMORANDUM FOR: Deputy Director for Administration

FROM: Bruce T. Johnson
                 Director of Data Processing

SUBJECT: ODP Report for Week Ending 26 May 1982

SAFE

The B and I teams have concluded their data gathering and
analysis and have turned to preparation of a set of briefings
that will culminate in a briefing for the SAFE Steering
Committee on 2 June 1982.

Processing

New GIMS Passwords. On 13 May the new GIM-II passwords
were mailed to all GIMPRODUCTION and DDOGIMS data base managers
for distribution to the users. The passwords will become
effective on 1 June.

STAT

CAMS2 Computer Ready for Shipment. IBM and ODP engineers
removed the IBM 168-3 from the Ruffing Center during the past
week. The system, which will be used for CAMS2 development, is
being stored in the SAFE Center until transportation is
arranged for shipment to the TRW W2 Building.

STAT

VM Now Running on IBM's Largest Computers. In order to
accommodate an increased user workload, the Agency's VM time-
sharing system has been separated into two systems, VM1 and
VM2. VM2 was upgraded to an IBM 3033 Multi-Processor (MP) over
the weekend of 22-23 May. The Systems Programming Division
installed the system software and ran general testing on the
system Saturday evening. VM1 is now on an IBM 3081D, the
largest IBM mainframe currently available, and VM2 is running
on the 3033MP. This is the first stage of a general planned
upgrade of VM service to the Agency.

STAT

Applications

Support to O/ICE. COMIREX Automated Management System (CAMS). At the 14 May Interface Requirements Transition Technical Exchange Meeting, [   ] proposed to transition their software at the same time that the Intelligence Community transitions from CAMS1 to CAMS2 (P/S) occur. If approved, this proposal would obviate the need for CAMS1 to provide operational support beyond CAMS2 (P/S) IOC in May 1984 [   ] will coordinate this proposal within O/ICE.

STAT

The CAMS2 Quality Assurance Contract has been awarded to the [   ] Work under the contract will begin on 1 June 1982. [   ]

STAT

Management

Agency Standard Word Processor. A meeting was held to discuss options in administering the financial aspects of the Agency Standard Word Processor contracts. Members from the DDA Management Staff and the ODP Management staff were in attendance. A follow up meeting will be held later this week in which personnel from Engineering Division, ODP, will participate. [   ]

STAT

Bruce T. Johnson

ODP-82-694
20 May 1982

MEMORANDUM FOR: Deputy Director for Administration

FROM: Bruce T. Johnson
Director of Data Processing

SUBJECT: ODP Report for Week Ending 19 May 1982

The Office of Data Processing has nothing of importance to report for the week ending 19 May 1982.

Significant Events During Coming Week

The Office of Data Processing Conference will be held 19, 20, 21 May 1982.

/s/ Bruce T. Johnson

Bruce T. Johnson